

GHULAM AHMED COLLEGE OF EDUCATION

(MUSLIM MINORITY INSTITUTION)

ACCREDITED WITH

A⁺ GRADE BY NAAC

AFFILIATED TO OSMANIA
UNIVERSITY



HAND BOOK CUM PROSPECTUS (2023-2025 Batch)

Established by:

Sultan-ul-Uloom Education Society

Mount Pleasant, Banjara Hills Road # 3,

Hyderabad – 500 034.

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Email: gacoehyd@gmail.com



THE SULTAN UL ULOOM EDUCATION SOCIETY

The Sultan Ul Uloom Education Society (SES) was founded by a group of eminent citizens of Hyderabad. It symbolizes the tree of knowledge and creative learning. Thousands of students have enjoyed its comfortable shade. Even more have climbed to great future through its many branches.

‘**LIGHTED TO ENLIGHTEN**’ with this as its motto, the SES was established in the year 1980, by a few likeminded people who wanted to provide quality education to the minority students of Hyderabad. In the years that followed, various institutions were set up by the SES.

Today over 10000 students are enrolled in various disciplines provided by the eight institutes run by the Society. Spread over a sprawling campus in the posh Banjara Hills, the complex houses: Muffakam Jah College of Engineering & Technology, Ghulam Ahmed College of Education, Amjad Ali Khan College of Business Administration, Sultan-Ul-Uloom College of Law, Pharmacy college Junior College and group of Sultan-Ul-Uloom Public Schools.

GHULAM AHMED COLLEGE OF EDUCATION

Ghulam Ahmed College of Education was established by the Sultan-Ul-Uloom Education Society in the year 1985. It was previously known as Sultan-Ul-Uloom College of Education. As a tribute to Late Mr. Ghulam Ahmed who served as the Hon. Secretary of the Society for 15 years, the name of the college was changed to Ghulam Ahmed College of Education in April 1999. The courses being offered in the college at present are B.Ed. and M.Ed.

The college is affiliated to Osmania University and the State Government has recognized it as a Minority Institution. The National Council for Teacher Education (NCTE) has accorded its recognition to all the courses in the college.

MEMBERS OF THE COLLEGE GOVERNING COUNCIL

Mr. Syed Abdul Wahab- **Chairman**, Mr. Nisar Ahmed, Dr. Mir Akbar Ali Khan, Mr. Abdul Aleem, Mr. Akheel Ahmed, Mr. Md. Abdul Mateen, Mr. Mohd. Fathe Khaliq- Members; Osmania University Representative, Nominee of Govt. of A.P. as members and Principal, Ghulam Ahmed College of Education as Ex-officio member.

VISION

To produce tech savvy quality teachers through holistic teacher education by igniting young minds towards excellence in education and commitment to community.

MISSION OF THE COLLEGE

1. To be a leader in providing flexible, quality teacher education to the minority student teachers of the community.
2. To provide a high standard of training to student teachers through the B.Ed. and M.Ed. courses.
3. To develop an integrated personality in its students.
4. To orient the students in the foundations of research.
5. To acquaint the in service teachers with the latest trends/contemporary issues in education and help them solve their problems.

VALUES OF THE COLLEGE

The core values pursued by the college are as follows: **1.** fostering intelligence and ethics, rather than be a simple messenger of knowledge. **2.** Ensuring overall development of student teachers. **3.** Imbibing a sense of commitment towards community welfare and eradication of illiteracy among students. **4.** Working towards improvement of quality in staff and students through use of latest technology. **5** Relating education to real life by providing practical field experience in order to adapt to the changes in society. Improving the practical researching capacity of students. **6.** Developing life skills in students.

OBJECTIVES OF THE COLLEGE

- To foster the academic growth and intellectual development of the students.
- To train the students in the art of teaching secondary school children.
- To develop an understanding of the problems of the children with special educational needs.
- To help in the development of the students over all personality.
- To make the student teachers understand the concept, objectives, and need for environmental education.
- To help provide financial support to the students in the form of scholarships.
- To help in the development of the community and the nation.
- To provide equal educational opportunities to all students.
- To enable the students to take up research in education.
- To meet the global trends and demands.
- To foster values in the student teachers

ADMISSIONS

A candidate applying for admission to the B.Ed course must have passed the Degree Examination (B.A./B.Sc./B.Com.) of any recognized University and also qualify in the B.Ed. Common Entrance Examination. A candidate applying for admission to M.Ed. course must have passed the B.Ed of any recognized University and also qualify in the M.Ed. Entrance Examination. Being recognized as a Muslim Minority Institution, the

College gives priority to Minority applicants on the basis of merit in the Common Entrance Examination.

SCHOLARSHIPS

Students are awarded scholarships from the following organizations.

The details can be taken from the office of 1. Social Welfare (BCW) 2. Minority Welfare.

DURATION OF COURSES

The duration of the course for B.Ed and M.Ed will be Two (2) academic years.

CODE OF CONDUCT FOR THE STUDENTS:

RULES AND REGULATIONS TO BE FOLLOWED BY STUDENTS

1. Students are not permitted to resort to strikes and demonstrations in the college premises. Participation in any such activity shall automatically result in their dismissal from the college.

2. The students should dress decently to the college.

3. The college premises and buildings shall be kept clean; writing and sticking posters and notices on the building walls is strictly prohibited

4. Any student responsible for bringing outsiders into the college campus for settling student disputes will be expelled from the college.

5. Smoking, consumption of alcoholic drinks, gambling of any kind is prohibited in the college premises.

6. Regularity and punctuality are expected from each student. Any student who fails to obtain 80% of attendance in any of the papers will not be permitted to appear for the final examination. If a student remains absent continuously for one week without prior intimation, his/her name will be struck off the rolls.

The students are expected to be regular in their class work and should conduct themselves in a disciplined manner. They should abide by such rules of discipline and conduct as stipulated by the college from time to time.

7. Fees must be paid in one instalment within two weeks of 1st Semester in the College

8. The principal of the college is the final authority as regards the discipline in the institution and has full powers to suspend, fine, rusticate and take any other action, which is deemed necessary.

9. The conduct of the students should be exemplary, not only within the premises of the college but also outside.

10. The students are informed that they should furnish the latest addresses of their parents/guardians in the Principal's Office. Any change of address of the parents/guardian should also be informed immediately, in the college office.

11. **Ragging** is prohibited. Any student participating in ragging is liable to be summarily expelled from the college without any enquiry. Ragging on campus and off campus is strictly prohibited and it is a cognizable offence.

12. The students of the College are expected to behave politely with the members of the staff and other fellow students. Names to students indulging in disorderly behaviour in and out of the class or resorting to agitation, are liable to be struck off the rolls.

Approved Intake of the B.Ed. and M.Ed. courses:

B.Ed. – 100 students

M.Ed. - 50 students.

INFRASTRUCTURE

The College is housed in a spacious building, with a total area of 4000 sq.mts. There are 10 spacious classrooms, a big seminar hall equipped with modern audio-visual equipment, a library-cum-reading room and well equipped laboratories for different subjects.

LIBRARY

The College has a well-stocked library. Apart from books covering subjects of instruction, the library has an impressive collection of reference materials and digital resources.

The total number of Volumes available in the College Library as on date are as follows:

10,930

Journals -019

DELNET Facility is available

LABORATORIES

There are 5 spacious laboratories for mathematics, science, psychology, social studies, and educational technology. All the laboratories are well equipped to develop various skills in the trainee teachers.

Science Laboratory

The trainees conduct experiments in physical science and biological science on topics related to the secondary school syllabus. They develop portable kits and improvised apparatus.

Mathematics Laboratory

Equipped with necessary furniture, graph boards, roller boards, geometry instrument boxes, different models of geometrical solids, mathematical kits, etc. The students use the laboratory for preparation of teaching aids like charts, models, flash cards, working models, special charts and low cost apparatus.

Psychology Laboratory

Well equipped with various Psychological tests like Personality, Aptitude, Interest, etc. The students are exposed to the procedure for conducting these tests and interpreting the results.

Social Studies Laboratory

Well equipped with maps, charts, specimen and meteorological instruments. Students develop teaching aids with the help of this equipment

Education Technology Laboratory

Has an LCD Projector, computers with multimedia and internet facility etc. The students prepare slides which facilitate them in teaching. They also make power point presentations on computers in different subjects.

SAFETY NORMS & CHECKS The safety measures and checks are followed in buildings, laboratories and in other critical installations as per the standard norms. The entire campus is equipped with a modern fire fighting system. In addition all the buildings are fitted with fire extinguishers **EMERGENCY MEDICAL CARE AND FIRST-AID** The college provides First-Aid and medical help at the centralized place with trained staff. The health center is equipped with four beds and common medicines. To meet the emergency medical attention, college has appointed a doctor and a staff nurse.

STRUCTURE OF B. Ed. COURSE – 2023 – 2024

III. Structure, Scheme of Instruction and Credits of the course Two- Year B.Ed. - 2023-2024

Paper No.	Title	Credits
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First Semester

A. Foundation courses

EDN -01	Philosophical Foundations of Education	4
EDN -02	Child Development and Child Psychology	4
EDN -03	Measurement and Assessment in Teaching	4

B. Content-Cum Pedagogy courses

EDN -04	Pedagogy of School Subject I/II A) Content cum Pedagogy of Mathematics B) Content cum Pedagogy of Biological Sciences C) Content cum Pedagogy of Social Sciences	4
EDN -05	Pedagogy of School Subject I/II Content cum Pedagogy of Physical Sciences / Languages I/II A) Content cum Pedagogy of Physical Sciences B) Content cum Pedagogy of Telugu C) Content cum Pedagogy of English D) Content cum Pedagogy of Hindi E) Content cum Pedagogy of Sanskrit	4

C. Ability Enhancement and Value-Added Courses (AE & VAC)

EDN -06 (AE &VAC - 1)	Yoga and Understanding Self	2
EDN -07 (AE &VAC - 2)	Communication Skills in English	2
EDN-08	School Observation	1

- ☐ Reflective Journal-I
- ☐ e- Portfolio –I

Total Instructional Days at the End of the First Semester – 25

100 Days

Second Semester

A. Foundation Courses

EDN-09	Sociological Foundations of Education	4
EDN -10	Educational Psychology Theory and Practice	4

B. Content Cum Pedagogy courses

EDN -11	Pedagogy of School Subject I/II	4
	A) Content cum Pedagogy of Mathematics	
	B) Content cum Pedagogy of Biological Sciences	
	C) Content cum Pedagogy of Social Sciences	
EDN -12	D) Content cum Pedagogy of Hindi	4
	E) Content cum Pedagogy of Sanskrit	
	F) Content cum Pedagogy of Urdu	
	G) Content cum Pedagogy of Arabic	
	H) Content cum Pedagogy of Marathi	

C. Ability Enhancement and Value-Added Courses (AE & VAC)

EDN -13 (AE &VAC - 3)	Art in Education	2
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D. Pre- Internship – II – 1 week – 6 days

EDN- 14	Learning Resources Development (Digital, Print, Toy making, Apparatus and Tools etc.)- Local & Traditional Vocations/ Visits to local Artisans. Learning one vocation. Record & material production	1
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E. Internship – I – 3 weeks – 20 days

EDN- 15	Pedagogy - Final Practical	1
EDN -16	Exam I/II	1
	Period Plans 10 Pedagogy	
	Final Practical exam I/II	
	Period Plans 10	
	Teaching – @ 10 Lessons – In Each of Two Methods	
	Art integrated lessons-05	
	Generic lessons -05	

Reflective Journal -II
e- Portfolio-II

Total Instructional Days for the Second Semester – 100 Days

Third Semester

A. Foundation Courses

EDN-17	Policy and History of Education in India	4
EDN-18	School Leadership & Management	2
EDN-19	Digital Technologies and Artificial intelligence in Education	4
EDN-20	Whole Child Development	2

C. Ability Enhancement and Value-Added Courses (AE & VAC)

EDN-21 (AE & VAC - 4)	Understanding Indian Ethos & Knowledge Systems	2
EDN-22 (AE & VAC - 5)	Citizenship Education, Sustainability & Environment Education	2

E. Internship - II – 8 weeks – 46 days

EDN-23	School Based Experiences/Projects 1. Case study 2. SMC and PTA Pedagogy - Practical Exam I/II	1
EDN- 24	I/II	1
EDN-25	Lesson plans 20 Pedagogy - Final Practical exam I/II Lesson plans 20 Teaching @ 20 lessons – in each of Two Methods General lessons using all resources-10 lessons Whole Child Development Lessons -5 lessons ICT integrated-5 lessons	1

Total Instructional Days for the	Third Semester – 100 Days	Credits-19
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Fourth Semester

A. Foundation Courses

EDN-26	Inclusive Education	2
EDN- 27	Research Methods & Basic Statistics	2
EDN-28	Electives- Any One	2

E. Guidance and Counselling

F. Entrepreneurship Education

G. Education of Children with Special Needs

H. Early Childhood Care and Education (ECCE)

MOOCS

MOOCS (One MOOCS Course related to Teacher Education)

Its mandate and reflected in memo not included in total scores or marks, students can add them to their Academic Bank of Credits (ABC) account.

Community Engagement

EDN- 29	Community Engagement and Service – Nai-Talim	2
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C. Ability Enhancement and Value-Added Courses (AE & VAC)

EDN- 30 (AE & VAC - 6)	Health and Wellbeing	2
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E. Internship - III – 7 Weeks - 42 Days

EDN-31	Pedagogy - Final Practical Exam I/II	1
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EDN-32	Period Plans 10 Pedagogy Final Practical exam I/II Period Plans 10 Teaching @ 10 lessons Nai Talim, Experiential Learning, Community Engagement lessons, Traditional & Local material based- 5 lessons Innovative methods & working models- 5 lessons	1
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EDN-33	Dissertation	2
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Post- Internship

EDN-34	CCE Feedback (Google Form) from Students, School Teachers' Teacher Educators, Parents Analysis & review on program Showcasing best samples – Teaching learning. materials, videos, documents, Open Educational Resources (OERs), digital resources Exhibitions-intercollege and inter- state competitions	1
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EDN-35	Reflective Journal – IV	1
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EDN- 36	e-Portfolio – IV	1
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Total Instructional Days for the Fourth Semester – 100 Days

M.ED. SYLLABUS 2023-24

Semester - I

EDN – 01 Paper - I	Philosophy of Education
EDN – 02 Paper - II	Advanced Educational Psychology
EDN – 03 Paper - III	Economics of Education
EDN – 04 Paper - IV	Research in Education
EDN - 05 Paper - V	Yoga and Professional Development
EDN - 06 Paper - VI	Communication Skills in English.

Semester - II

EDN – 07 Paper - VII	Curriculum Design & Development
EDN – 08 Paper - VIII	Sociology of Education
EDN - 09 Paper - IX	Psychological Testing
EDN -10 Paper - X	Organizational Behavior and Leadership
EDN -11 Paper - XI	Academic Writing
EDN – 12 Paper XII	Community Engagement Learning
EDN – 13 Paper -XIII	Internship-I

Semester - III

EDN –14 Paper -XIV	Teacher Education
EDN –15 Paper – XV	Instructional Strategies in Higher Education
EDN -16 Paper -X VI	Statistics in Education
EDN -17 Paper - XVII	Comparative and International Education
EDN -18 Paper - XVIII	AI tools in Education
EDN -19 Paper - XIX	Indian Knowledge System (IKS)
MOOCS	Any course related to Teacher Education
EDN –20 Paper - XX	Dissertation

Semester - IV

EDN -21 Paper -XXI	Sustainability in Higher Education
EDN -22 Paper -XXII	Education and Policy Analysis
EDN -23 Paper -XXIII	Inclusive Education
EDN -24 Paper -XXIV	Internship-II
EDN -25 Paper -XXVI	

ELECTIVES:

Gerontology
Peace Education
Human Rights Education
Women Education
Open and Distance Learning
Indian Constitution and Democracy in Education